

## Who can attend?

- Aged 15-19 can apply for any qualification regardless of prior level of qualifications.
- If 20 – 24 years old, must not hold a qualification in Certificate III or higher in any discipline except in a Foundation Category course; or
- Are aged 25 years or older who are retrenched on or since 1 January 2010; and are registered with an Employment Services Provider; and hold a Certificate of Separation from their employer; and are undertaking a Foundation Skills course or a course or who hold a qualification level no higher than a Certificate II in any industry; and
- An Australian citizen; or
- holder of a permanent visa; or
- A holder of a Special Category VISA (sub-class 444); or
- Temporary Protection VISA holders; or
- East Timorese Asylum seekers;

## What's in it for me?

- Statement of Attainment and a Certificate will be issued upon being assessed as competent by the trainer in accordance with course requirements; and
- Be coached, supported and encouraged throughout the training



NATIONALLY RECOGNISED  
TRAINING

## WCIG Offices

### FOOTSCRAY

Head Office  
151 Nicholson Street,  
Footscray, VIC 3011  
Tel: (03) 9689 3437 (voice/TTY)  
Fax: (03) 9689 9093

### MELTON

237—239 Station Road,  
Melton, VIC 3337  
Tel: (03) 8736 1000  
Fax: (03) 8736 1050

### MOONEE PONDS

Suite 7/5 Everage Street  
Moonee Ponds, VIC 3039  
Tel: (03) 8371 0050  
Fax: (03) 8371 0099

### SUNSHINE

Shop 2, 27-35 Clarke Street,  
Sunshine, VIC 3020  
Tel: (03) 9311 9411  
Fax: (03) 9311 8843

### ST ALBANS

352A Main Road West,  
St Albans, VIC 3021  
Tel: (03) 9364 6199 (voice/TTY)  
Fax: (03) 9364 6425

### WERRIBEE

Suite 10, Level 1, 75 Watton Street,  
Werribee, VIC 3030  
Tel: (03) 9731 0477 (voice/TTY)  
Fax: (03) 9731 0674

[www.wcig.org.au](http://www.wcig.org.au)



## Certificate II Asset Maintenance (PRM20104)

SKILLS REFORM FOR VICTORIA: *SECURING  
JOBS FOR YOUR FUTURE - SKILLS FOR  
VICTORIA PROGRAM*



[www.wcig.org.au](http://www.wcig.org.au)

Registered Training Organisation - TOID 4185

## Venue Date & Time

### Certificate II Asset Maintenance (PRM20104)

<b>Start Date:</b>	26th August –5th Dec 2010
<b>Cost:</b>	\$260.82* (Free for eligible concession card holders)
<b>Full Fee:</b>	\$1250.00 (inc. GST) for participants not eligible for Govt Funding.
<b>Time:</b>	9.30am— 3.30pm
<b>Location:</b>	2 days per week (Thursday's & Friday's) at WCIG, 151 Nicholson Street Footscray
<b>Work Placement:</b>	a minimum of 40 hours work placement

\*This training is delivered and partially subsidised with Victorian and Commonwealth Government funding for eligible participants. For eligible participants and holders of Commonwealth Health Care Card the tuition fee is waived.

Payment will be collect on enrolment day. For further information on Fees and Charges please visit our website at <http://www.wcig.org.au/jobseekers/training/CoursesFees.html>.

#### Forms of Assessment.

Each unit may be assessed by classroom group discussion, multiple choice and short answer questions. Another unit may be assessed by an essay, group presentation and scenarios and yet another unit may be assessed by viewing a video, group discussion and workbook.

## Course Outline

Unit Code	Unit Title	Nominal Hours
PRMCL33B	Plan for safe and efficient cleaning activities	15
PRMCL35B	Maintain a cleaning storage area	15
PRMCMN201A	Participate in workplace safety arrangements	25
PRMCL01B	Maintain a hard floor surface	15
PRMCL02B	Restore a hard floor surface	15
PRMCL04B	Maintain a carpeted floor	8
PRMCL09B	Clean Glass surfaces	10
PRMCL15B	Maintain furniture and fittings and room dressings	8
PRMCL17B	Clean a wet area	20
PRMCL19B	Remove waste	10
PRMCC07A	Perform basic stain removal	20

## Registration Details

Prospective students **must register** for an interview by completing a registration form prior to induction and enrolment to the course to determine eligibility.

### To download a Registration Form go to

<http://www.wcig.org.au/jobseekers/training/SkillsVicProgram.html>

OR

### Contact us for a Registration Form

**Tel: (03) 9689 3437**

**PLEASE NOTE:** Please send a completed Registration Form to:

E-mail: [trainingservices@wcig.org.au](mailto:trainingservices@wcig.org.au)

OR

Fax: (03) 9689 9093

OR

Address: SFV Courses

WCIG Training Services

151 Nicholson Street

Footscray VIC 3011

## What is SFV?

The Victorian Government unveiled a major package of reforms to the Victorian training system, Securing Jobs for Your Future: Skills for Victoria. Launched in August 2008, the policy is giving Victoria a better vocational education and training system to meet the challenges and opportunities of the future. For more information visit Skills Victoria website a.[http://www.skills.vic.gov.au/media/videos/securing-jobs-for-your-future\\_skills-for-victoria](http://www.skills.vic.gov.au/media/videos/securing-jobs-for-your-future_skills-for-victoria) to download a copy of the full statement.

